

CARLYNTON SCHOOL DISTRICT

**Voting Meeting
June 25, 2019
Cougar Collaboration Center – 7:00 pm**

MINUTES

The Carlynton School District Board of Education held its regular voting meeting June 25, 2019 in the Cougar Collaboration Center located in the Carlynton Junior-Senior High School. Board President Jim Schriver, Vice President Joe Appel, and Directors Jude Frank, George Honchar, Marissa Mendoza, David Roussos, and Christine Simcic, were present for the meeting. Also present were Acting Superintendent Joseph Dimperio, Solicitor Tony Giglio, Director of Fiscal Affairs Chris Juzwick, and administrators Rachel Andler, Joshua Jones, Ed Mantich, and Dennis McDade. There were four individuals in the audience.

CALL TO ORDER - *President Schriver called the meeting to order at 7:08 pm. Director of Pupil Services Rachel Andler led the pledge. The roll was called by recording secretary Michale Herrmann. Directors O'Brien and Zaletski were absent.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Honchar moved, seconded by Director Simcic, to approve the minutes of the May 20, 2019 Regular Voting Meeting as presented;

And the minutes of the June 11, 2019 Finance Committee Meeting as presented.
By a voice vote, the motion carried 7-0.

REPORTS:

- **Executive Session** – *President Schriver said the board discussed real estate, conveyance issues, contract matters and other personnel items. He said the board will return to executive session following the meeting.*
- **Administrative Reports**
 - **Superintendent's Report** – *Dr. Dimperio said the meeting will conclude the official end to business for the 2018-2019 school year; the meeting of July 16 will mark the beginning of business for the 2019-2020 school year.*
 - **Business/Finance** – *Mr. Juzwick called attention to the final budget which is on the agenda for approval.*
 - **Technology** – *Mr. Jones explained the need for the renewal for the Alcatel phone service, an item on the agenda, and mentioned that a Ready to Learn grant will cover the cost of the purchase of new laptops. Mr. Jones said his team has been recycling computers to get the most life out of them. He also read some of the results of a survey he conducted among staff.*

Minutes of May 20, 2019
Regular Voting Meeting

Minutes of the June 11, 2019
Finance Meeting

➤ Committee Reports

- Parkway West CTC – *Director Appel said enrollment is up for the new school year, which will begin August 26; nearly 350 students attended the school’s summer camp.*
- Pathfinder – *Director Honchar announced the work on the roof at Pathfinder has been slowed by the rain but the company has said the work will be completed before school begins.*
- Legislative/PSBA – *Director Simcic shared news about the House and its plan to vote on the state budget. She said a new Senate bill will allow for flexible instructional days due to bad weather or emergency closings. Director Simcic said Representative Anita Kulik plans to attend the August finance committee meeting.*

I. Finance

Director Roussos moved, seconded by Director Honchar, to approve the Carlynton School District 2019-2020 General Fund Budget with revenues of \$28,875,000 and expenditures in the amount of \$29,586,669; **By a voice vote, the motion carried 7-0.**

Director Roussos thanked Mr. Juzwick and Dr. Dimperio for their efforts in managing the challenging budget.

Director Frank moved, seconded by Director Simcic, to approve the resolution No. 474-19 establishing the millage for real estate taxation for the 2019-2020 fiscal year as follows: Resolved that the Carlynton School District does hereby levy and assess the real estate tax for the fiscal year for all taxable property in the Carlynton School District for the Boroughs of Carnegie, Crafton and Rosslyn Farms, at 24.1815 mills or \$2.41815 on each one hundred dollars (\$100) of the assessed valuation on all property for school purposes; (Finance Item #0619-01)

Resolution No. 475-19 as follows: Resolved that the levy of one percent (1%) on all earned income and net profit levied by Resolution No. 44 of 1966 and enacted under the authority of the Local and Tax Enabling Act #511 of 1965 and its amendments thereto, is hereby renewed for the 2019-2020 fiscal year and for an indefinite term thereafter, and all taxes levied under Act 511 of 1965 including the earned income and net profits tax and the real estate transfer tax be reenacted without substantial change; (Finance Item #0619-02)

Resolution No. 476-19 as submitted by the solicitor, to accept the funds made available through Act 1, the Homestead/Farmstead Tax Relief Act. Each qualified homeowner will realize a savings of approximately \$170.66; (Finance Item #0619-03)

The Treasurer’s Report for the month of April 2019 as presented;

The bills for the month of May 2019 in the amount of \$560,403.53;

Designate PNC Bank as the official school district depository for funds received for fiscal year 2019-2020 in accordance with Section 621 of the PA School Code;

2019-2020 General Fund Budget

Resolution No. 474-19 Real Estate Millage - 2019-2020

Resolution No. 475-19 Earned Income Tax Levy 2019-2020

Resolution No. 476-19 Homestead/Farmstead Tax Relief Act Funds

April 2019 Treasurer’s Report
May 2019 Bills

PNC Bank – District Depository

Exonerate Carissima Kerns, Crafton Real Estate Tax Collector, Dorothy Falk, Rosslyn Farms Real Estate Tax Collector, and Jordan Tax Service, Carnegie Real Estate Tax Collector, from further collection of school district real estate taxes for the 2018-2019 school year, effective June 30, 2019, and that the list of names of those owners submitted by each of the above tax collectors be given to the delinquent tax collector for the purpose of liening;	Tax Collectors Excused from Collection
Appoint Jordan Tax Service, Inc., as real estate tax collector for Carnegie Borough properties within the school district for the 2019 tax year;	Carnegie RE Tax Collector – JTS
Deputize Jordan Tax Service, Inc., as real estate tax collectors for the properties located within the school district in the Boroughs of Rosslyn Farms and Crafton for the 2019 tax year;	Rosslyn Farms and Crafton RE Tax Collector – JTS
Reappoint Marissa Mendoza as Treasurer of the Carlynton School District for a term beginning July 1, 2019 and ending June 30, 2020;	CSD Treasurer
Renew public official bonding for Board Secretary Christopher Juzwick and Treasurer Marissa Mendoza;	Public Official Bonds
And grant authorization for the appropriate officials to provide tax duplicates to each of the District’s tax collectors on or before July 1, 2019, in accordance with Section 682 of the PA School Code. By a voice vote, the motion carried 7-0.	Tax Duplicates
Director Appel moved, seconded by Director Honchar, to authorize the District to acquire the tax collector’s bonds as required by Section 684 of the PA School Code for the Carnegie, Crafton and Rosslyn Farms Tax Collectors;	Acquisition of Tax Collector’s Bonds
The Budget Transfers for the 2018-2019 school year as presented through June 25, 2019; (Finance Item #0619-04)	Budget Transfers
Award bids for Athletic Supplies for the 2019-2020 school year in the total amount of \$68,910.88;	Award Bids – Athletic Supplies
The May 2019 Athletic Fund Report as submitted with an ending balance of \$10,378.21; (Finance Item #0619-05)	Athletic Fund Report – May 2019
The May 2019 Activities Fund Report as submitted with an ending balance of \$88,991.02; (Finance Item #0619-06)	Activities Fund Report – May 2019
The agreement between the District and Wesley Family Services for liaison provider services for the Student Assistance Program for the 2019-2020 school year under the terms of the presented agreement; (Finance Item #0619-07)	Wesley Family Services – Student Assistance Program
The agreement between the District and Wesley Family Services for School-Based Therapeutic Services at Carnegie Elementary School for the 2019-2020 school year at a cost of \$30,000 under the terms of the presented agreement; (Finance Item #0619-08)	Wesley Family Services – Therapeutic Services, Carnegie Elementary

The agreement between the District and Wesley Family Services for School-Based Therapeutic Services at Crafton Elementary School for the 2019-2020 school year at a cost of \$20,000 under the terms of the presented agreement; (Finance Item #0619-09)	Wesley Family Services – Mental Health Therapy, Crafton Elementary
The agreement between the District and Wesley Family Services for School-Based Therapeutic Services at Carlynton Junior-Senior High School for the 2019-2020 school year at a cost of \$74,900 under the terms of the presented agreement; (Finance Item #0619-10)	Wesley Family Services – Mental Health Therapy, Carlynton JSHS
The purchase of a Kubota tractor and mower through the Pennsylvania Department of General Services Costars program at a cost not to exceed \$25,000; (Finance Item #0619-11)	Purchase of a Kubota Tractor
And to continue participation in the Pennsylvania Local Government Investment Trust (PLGIT) for the purpose of purchasing shares of the Trust. By a voice vote, the motion carried 7-0.	Participation in PLGIT
Director Mendoza moved, seconded by Director Frank, to continue participation in the Pennsylvania School District Liquid Asset Fund (PSDLAF) for the purpose of purchasing shares of the Trust;	Participation in PSDLAF
The Treasurer’s Report for the month of May 2019 as presented;	May 2019 Treasurer’s Report
The proposal from Heartland School Solutions for a cafeteria Point of Service computer system with licensing, hardware, and software at a cost not to exceed \$9,008. The purchase will be subsidized by the cafeteria fund; (Finance Item #0619-12)	Heartland School Solutions – Cafeteria Computer System
The purchase agreement between the District and CDW-G for 15 HP ProBooks through the Department of General Services Costars program at a cost of \$10,725; (Finance Item #0619-13)	CDW-G – Purchase of HP Probooks
The three-year agreement between the District and Alcatel Support Services for the District phone system at a cost of \$14,055; (Finance Item #0619-14)	Alcatel Support Services for Phone System
And the letter of interest for the District to enter into a Stormwater and Access Easement Agreement for Parcel 68-H-64 with the Borough of Crafton. By a voice vote, the motion carried 7-0.	Easement Agreement with Crafton Borough
II. Personnel	
Director Simcic moved, seconded by Director Honchar, to approve the 2019-2020 Athletic Supplemental List with new and returning coaches as submitted; (Personnel Item #0619-01 REVISED)	Athletic Supplemental List
The 2019-2020 Activities Supplemental List with returning sponsors as submitted; (Personnel Item #0619-02 REVISED)	Activities Supplemental List
Reappoint Lisa Rowley to the supplemental position of Federal Programs Coordinator at an annual stipend of \$6,715; (Personnel Item #0619-03)	Federal Programs Coordinator – Lisa Rowley

<p>The 2019-2020 Leave of Absence Requests as submitted by Employees CFT1920-01 and SCA1920-02; (Personnel Item #0619-04 REVISED)</p>	Leave of Absence
<p>The realignment of elementary General Music K-6 (general music: instrumental, band, and chorus) teachers under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement for the 2019-2020 school year:</p> <ul style="list-style-type: none">▪ Russ Pedersen – Carnegie Elementary▪ Mark Priore – Crafton Elementary (Personnel Item #0619-05)	Realignment of Elementary Music Positions
<p>The reassignment of the following staff per the terms of the Secretary-Cafeteria-Aides Collective Bargaining Agreement bid process for the 2019-2020 school year:</p> <ul style="list-style-type: none">▪ Sharon Stengel – Access/Athletics and Activities Secretary▪ Donna McDonough – JSHS Secretary▪ Jennifer O’Lexa – Registrar/Child Accounting/PIMS▪ Greg Petronsky – JSHS School Main Office Secretary▪ Kathleen Schneider – JSHS Life Skills Support▪ Justin Lambert – JSHS Instructional Support▪ Sharon Stinelli – Crafton Grades 4-6 Instructional Support▪ Lorrie Rose – Crafton Grades 4-6 Instructional Support▪ Deborah Klein – Crafton Library▪ Cynthia White-Sutton – Carnegie Autistic/Life Skills▪ Billee Sue Ankrom – Carnegie Autistic/Life Skills▪ Rena Taylor – Carnegie K-3 Instructional Support▪ Denise Kizina – Carnegie Grades 4-6 Instructional Support▪ Kimberly Wagner – Carnegie Grades 4-6 Instructional Support▪ Linda Driscoll – Carnegie Library▪ Ellen Papuga – Crafton Lunchroom/Playground▪ Cheryl Irwin – Furlough <p>(Personnel Item #0619-06)</p>	Reassignment of SCA Staff
<p>And employ Kimberly Sumpter as a Title I Elementary Reading Specialist/Math Teacher at Carnegie Elementary School during the summer months at an hourly rate of \$40; (Personnel Item #0619-07) By a voice vote, the motion carried 7-0.</p>	Title I Elementary Reading Specialist/Math Teacher – Kimberly Sumpter
<p>III. Student Services</p> <p>Director Simcic moved, seconded by Director Honchar, to approve the School Improvement Report for additional targeted support for Carlynton Junior-Senior High School as submitted to the Pennsylvania Department of Education as presented; (Student Services Item #0619-1)</p>	School Improvement Report – Carlynton JSHS
<p>And the printing agreement between Carlynton Junior-Senior High School and Herff Jones for the printing and publication of the school yearbook at a cost of \$8,488.98. (Student Services Item #0619-02) By a voice vote, the motion carried 7-0.</p>	Printing Agreement for Yearbook – Herff Jones

IV. Policies

Director Frank moved, seconded by Director Mendoza, to adopt and approve the second and final reading of Policy 810.3, School Vehicle Drivers, and the attachment, per the full PSBA policy review. (Policy Item #0619-01)

Policy 810.3 and Attachment

The first reading of the following policies per the full PSBA policy review:

- Policy 822 – Automated External Defibrillator
- Policy 824 – Maintaining Professional Adult/Student Boundaries
- Policy 828 – Fraud
- Policy 829 – Electronic Signatures
- Policy 830 – Breach of Computerized Personal Information
(Policy Item #0619-02)

Policies 822, 824, 828, 829,
and 830

And the first reading of Policy 907, School Visitors, and related attachments as presented and reviewed by PSBA. (Policy Item #0619-03) **By a voice vote, the motion carried 7-0.**

Policy 907

OLD BUSINESS: *None*

NEW BUSINESS: *Submission of proposal for PSBA's 2020 Legislative Platform; re: Alleviating the costs associated with meeting the mandated education needs of students with disabilities. – Director Simcic said the board agreed to submit the proposal for consideration.*

President Schriver asked for follow up related to the visit by Secretary of Education Pedro Rivera earlier in the school year.

Dr. Dimperio said he has received word from PSERs, and while it has not been confirmed in writing, he was told that he can remain with the district as it moves forward with a superintendent search.

President Schriver asked Mr. Jones if an external portal could be offered for guests of the District to access the Wi-Fi. Mr. Jones said he would look into it.

OPEN FORUM: *Parent Wendy Hart asked for the date of the Finance Committee Meeting when Representative Kulik will attend. She was told August 13, 2019. Parent Niki MacMurdo asked if funding projections from the state were already included in the district budget. Mr. Juzwick said yes. Mrs. MacMurdo said she hopes, with the purchase of a new tractor, that the fields will be mowed more often. She also said the realignment of the elementary music teachers should give teachers more time to teach since they won't be traveling between buildings.*

ADJOURNMENT: With no further business, Director Mendoza moved for adjournment at 7:58 pm, seconded by Director Appel. **By a voice vote, the motion carried 7-0.**

Respectfully submitted,

Christopher Juzwick, Board Secretary

Michale Herrmann, Recording Secretary

The board went back into executive session following the board meeting.